

ARCHIVAL POLICY

1. **INTRODUCTION**

Pursuant to the Regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("LODR"), the Listed Company shall have Archival Policy in respect of the retention of documents which are hosted on the website of the Company for all such events or information which will be disclosed to the stock exchange(s) as per the said LODR.

2. **OBJECTIVE :**

The objective of the policy is to define the time period for retention of disclosures made or to be made by the Company for all such events or information as prescribed in regulation 30 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("LODR").

3. **POLICY:**

The following policy will be applicable to the Company with effect from 1st December, 2015.

- The disclosure of the material events as specified in Para A of Part A of Schedule III of LODR shall be retained on the Company's website i.e www.haldynglass.com for a minimum period of five years.
- The Company Secretary at his sole discretion and depending upon the nature, materiality, impact and relevance of the material event, may retain the said disclosures on the Company's website for a longer period of time.
- The Company Secretary of the Company shall be responsible for ensuring overall compliance of this Policy.
- Disclosures or Information more than latest four quarters will be sent to the Company archives in the category of Archives.
